		2010									
YES Academy Implementation and Startup Plan for First Year	Jar	Feb	March	April	May	June	July	August	Sept		
Human Resources											
Commitment Letter Discussed & Signed											
Sign Matrix											
Post Job Descriptions-Class. & Certificated											
Human Resources Staff Selects Applicants for Interviews if necessary											
First Round Interviews											
Supplemental Interview, Meeting, Presentations, Lesson observation											
Candidates Selected											
Offers of Employment Made											
Hiring Commences											
Hiring Completed											
All Staff Orientation											
Finances											
Operational Budget Developed, Accounting Plan Developed											
Operational Budget Finalized											
Operational Budget Ammended based on May budget revision - On-going											
Operational Budget Approved by Board of CNCA											
Accounts Established & Operative											
Facilities & Operations											
Enroll Students											
Kindergarten Recruitment											
Establish and Review Policy and Procedures											
Upadte and Develop Informational Materials											
Family Orientation/Welcome											
School Leadership											
Principal Candidate Job Description Developed											
Principal Candidate Job Description Disseminated											
Principal Candidates First and Second Interviews											
Principal Hired											
Principal Begins, focus on Curriculum, SPED, ELL plans, personnel											
Principal Plans School Year w Leadership Team											

Principal Leads Summer PD and Staff Orientation					
Policies and Procedures					
School Policies and Procedures developed					
Discipline Policy developed					
Letter of Commitment and Professional Culture discussed, created, and shared					
Staff Policy developed and disseminated					
Procurement					
Needs Analysis conducted, books, supplies, other					
Agreements Finalized, Vendor Meetings and Discussions, Orders placed					
Delivery of Material					
Instructional Plan, Proffessional Development					
Instruction Planning & Professional Development Needs Discussed & Assessed					
Instruction Planning & Professional Development Program Development					
Professional Development Program Finalized					
Summer PD Institute					
Grade Level and Content Area Meetings and Shared Planning					